

Silver Lake Lions Ballfield Advanced Reservation Application and Agreement

Advanced Reservation System Guidelines:

1. **Days Available:** The Silver Lake Lions Club Field will be available for advanced reservation times for the general public on Tuesdays, Fridays, and Saturdays, from March 1 to October 31, 2024.
2. **Sessions:** There will be two sessions: Session 1 will be from March 1 to July 20, 2024, and Session 2 will be from July 21 to October 31, 2024.
3. **Daily Slots:** There will be two reservation slots available on Tuesdays and Fridays (5:00 pm to 6:30 pm and 6:30 pm to 8:00 pm) and six reservation slots on Saturdays (8:00 am to 10 am, 10 am to noon, noon to 2 pm, 2 pm to 4 pm, 4 pm to 6 pm, and 6 pm to 8 pm).
4. **Lottery:** A lottery drawing for each session will be scheduled and a notice posted at least two weeks in advance of the drawing on the Silver Lake Lions Club website (www.silverlakelions.org).
5. **Reservation Slots:** One team may have only one person draw for said team for one available slot at each drawing. On the night of the drawing, if additional slots remain available after all teams drawing have claimed their slot, a team may reserve an additional slot using the same ordering system from the drawing. Additional slots will require additional fees.
6. **Maintenance Fees:** Maintenance fees will be required from each team reserving a slot in the advanced reservation system. Session 1 maintenance fees will be \$100 per team per slot. Session 2 maintenance fees will be \$50 per team per slot. These maintenance fees are for one reservation slot. If a team reserves more than one slot, a separate maintenance fee will be required for each slot. Maintenance fees are due on the night of the lottery drawing, upon acceptance of a time slot, and are non-refundable.
7. **Notice of Non-Use:** If a team is not going to use its reserved time slot on any given week, it must notify the field coordinator as soon as possible in advance of that slot not being used. If the team does not use the field and does not notify the field coordinator, the team may be removed from the advanced reservation system and forfeit the field maintenance fee.
8. **Non-transferrable:** The reserved time slot is not transferrable to another team, even when that team is already registered in the advanced reservation system. The assigned team is solely allowed to use the field in that time slot, and if not able, is responsible for notifying the field coordinator in accordance with the "Notice of Non-Use" guideline.
9. **Scheduling Notice:** All field reservations will be posted on the Silver Lake Lions website at www.silverlakelions.org.
10. **Field Coordinator:** The field coordinator for the Silver Lake Lions Club for the 2022 season will be Russ Cobb. He can be reached at russcobbks@gmail.com and 785-249-4843. All communications and questions related to the field should be sent to the field coordinator, not individual Silver Lake Lions Club members.

Field Use Guidelines:

1. **Reserved Area:** The field reservation entitles the reserving team the right to complete access to the softball field area (inside the fence) and the third base dugout.
2. **Reserved Time:** The field reservation starts at the assigned time and ends at the completion of the reservation period. Teams are expected to respect those teams who have the field scheduled before and after them.
3. **Field Condition:** All teams reserving the field are expected to keep the field in good condition. This includes not digging holes, not driving automobiles or utility vehicles on the field, not using the field when it is wet as using it would cause damage to the field, not climbing fences, and any other non-acceptable actions. All trash shall be removed by the reserving team at the conclusion of their time slot. The team should at least leave the facilities in the condition in which it was found.
4. **Motorized Equipment:** No motorized equipment shall be used to drag the field and/or be driven inside the fence area at any time.
5. **Batting Cages / Turf Fielding Area:** The batting cages and turf fielding area outside the south side of the fenced ballfield are the property of The Storm Softball Organization. If The Storm Softball Organization is not using said area, the area is available on a first-come-first-serve basis for the general public. This reservation agreement does not allow sole access to the batting cages and turf fielding area to the reserving team.
6. **Conduct:** Disorderly conduct of any type, e.g., fighting, arguing, or any other behavior deemed inappropriate by the Silver Lake Lions Club and/or the City of Silver Lake is not permitted and may result in cancellation of the field reservation and forfeiture of the maintenance fees.
7. **Weather Policy:** The field shall not be used when weather and/or field conditions do not allow. All teams with reservations shall use good judgment on whether the field is playable. If the field is not playable due to weather and/or field conditions, that time slot will not be rescheduled.
8. **Alcoholic Beverages / Illegal Drugs:** No alcoholic beverages and/or illegal drugs will be allowed on/in the field, dugouts, parking lot, restrooms, or any other part of the park.
9. **Loud Noise:** Amplified and/or loud music that disturbs the area homes will not be allowed.
10. **Tobacco / Smoking:** Tobacco use and/or smoking is prohibited inside the fenced ballfield area, batting cages, turf area, and within 50 feet of said areas.
11. **Restrooms:** The public park restrooms may be used by the reserving team, however, the team is responsible for any damage repair and/or excessive cleaning that is needed.
12. **Parking Lot:** The public park parking lot is available on a first-come-first-serve basis. This agreement does not entitle anyone specific access to the parking lot.

The undersigned certifies that they have the authority to sign on behalf of the group or organization or other persons who will be using the facility for which this agreement is granted. The undersigned further assumes full responsibility for the supervision of his/her group and the safety of other participants who will be in attendance. The undersigned agrees to adhere to the "Advanced Reservation System Guidelines" and the "Field Use Guidelines," which are outlined in this agreement.

The undersigned certifies that they, and all participants who will be using the facility under this agreement, will hold harmless the City of Silver Lake, the Silver Lake Lions Club, and The Storm Softball Organization, and any agent of said City, Club, or Organization, of any liability or responsibility, and further agrees to indemnify them and hold them harmless from any damages, injuries, or any other cause of action, including court costs and/or attorney fees. This waiver and release is granted in exchange for the agreement to use the Silver Lake Lions Ballfield. The undersigned takes the facility as they find it and voluntarily assumes all risk of loss, damage, or injury (including death), that may be sustained by the undersigned, participants of the undersigned's group or organization, or any property of any of the undersigned or participants of their group or organization while in, on, or upon said facility.

____ Session 1 – March 1 – July 20, 2024 - \$100

____ Tuesday – 5 pm to 6:30 pm

____ Saturday – 8 to 10 am

____ Tuesday – 6:30 pm to 8 pm

____ Saturday – 10 am to noon

____ Friday – 5 pm to 6:30 pm

____ Saturday – noon to 2 pm

____ Friday – 6:30 pm to 8 pm

____ Saturday – 2 pm to 4 pm

____ Saturday – 4 pm to 6 pm

____ Saturday – 6 pm to 8 pm

____ Session 2 – July 20 – October 31, 2024 - \$50

____ Tuesday – 5 pm to 6:30 pm

____ Saturday – 8 to 10 am

____ Tuesday – 6:30 pm to 8 pm

____ Saturday – 10 am to noon

____ Friday – 5 pm to 6:30 pm

____ Saturday – noon to 2 pm

____ Friday – 6:30 pm to 8 pm

____ Saturday – 2 pm to 4 pm

____ Saturday – 4 pm to 6 pm

____ Saturday – 6 pm to 8 pm

____ Initial of signee acknowledging receipt of a copy of the Silver Lake Lions Ballfield Advanced Reservation Application and Agreement.

Printed: _____

Signed: _____ Date: _____

For and on behalf of team, group, or organization:

Name of team, group, or organization

Title of Signer

Phone Number of Signee

Email Address of Signee

Anticipated First Date of Use

Maintenance Fee Received: _____

Lions Club Field Coordinator _____